



Evergreen Child Care Food Program

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September 2015 Newsletter

Newsletter Topics:

1. 2015-2016 Enrollment Renewal
2. 2015 ECCI Mandatory Workshop
3. Permanent Agreement (Contract)
4. Newsletter Memo
5. Processed Foods List Update
6. Harvest of the Month: Corn

CALENDAR OF EVENTS

09/03/15– July 2015 Reimbursement was disbursed

09/07/15- Labor Day (Meals on this day are not subject for reimbursement)

09/25/15– Enrollment Renewal Report & Workshop Answer Sheet Due Date

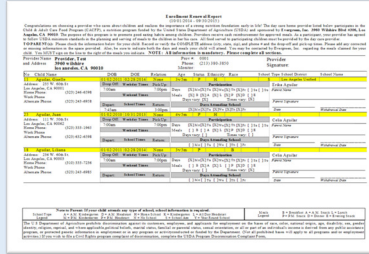
Reimbursement Reminder

*The **July 2015** Federal reimbursement has been disbursed if your claim was submitted on time.*

Manual Claiming Providers: *All September forms must be submitted no late than October 5, 2015. If documents are submitted anytime later, meal claims will be considered a late (adjustment) claim.*

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2015-2016 ENROLLMENT RENEWAL



It's enrollment renewal time! Providers are required to renew each child's application every year in September, through the Enrollment Renewal Report generated by us (Report name: **Enrollment Renewal Report 10/01/2015-09/30/2016**). The report will include information of each child enrolled in your daycare and we will need the signature of each parent/guardian in order for us to renew your daycare children's enrollment as of October 1st, 2015.

Evergreen will be mailing the Enrollment Renewal Reports and instructions to all active providers shortly. The Enrollment Renewal Report needs to be submitted to our agency by no later than

Friday, September 25, 2015

2015 ECCI MANDATORY WORKSHOP



The mandatory annual workshop video is already available. In order to fulfill the annual workshop requirement (As stated on the Permanent Agreement), providers are required to watch a video and answer the 20 questions that will appear throughout the video. Furthermore, providers must answer all the answers correctly in order to receive credit for this year's workshop.

If you have not already done the workshop, the video is on our website under the **ANNUAL TRAINING TAB**. Under the Annual Training tab, providers will find:

- The **workshop video** (Just click on the video to play)
- An instructions page (For you to review)
- The **workshop answer sheet** (For you to print). Please mark your answers on the workshop answer sheet.

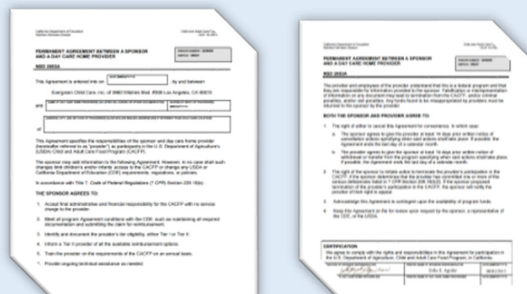
To receive credit and fulfill the annual training requirement, the workshop answer sheet must be submitted to our agency by no later than

Friday, September 25, 2015

****Please be advised, failure to complete/pass the workshop by September 25, 2015 is a Serious Deficiency.**

PERMANENT AGREEMENT (CONTRACT)

Please be advised that all providers were required to submit the updated Permanent Agreement (Contract) by August 28, 2015. If you have not yet submitted your Permanent Agreement, please do so **IMMEDIATELY**. You may bring it to our office or send it to us via mail (Do NOT fax or e-mail the document).



To print the Permanent Standard Agreement please do the following:

1. Go to www.evergreencacfp.org
2. Click on the tab titled **FORMS**
3. Click on Permanent Agreement (Contract)
4. Please print the contract and mail us all 5 pages

NEWSLETTER MEMO

Please be advised that it is the provider's responsibility to read our monthly newsletters, which are uploaded onto our website by no later than the 5th of every month. It is imperative that each provider read the newsletters, since it is our method of communication with our providers and the newsletters contain important updates about the Child and Adult Care Food Program (CACFP) and our agency.

To access our newsletters online, please do the following:

1. Go to www.evergreencacfp.org
2. Click on the tab titled NEWSLETTERS
3. Click on your language preference.



PROCESSED FOODS LIST UPDATE



The processed foods list has been updated and we have now added the **Maxi (Yummy) Alpha Buddies Chicken Breast Nuggets** to the list.

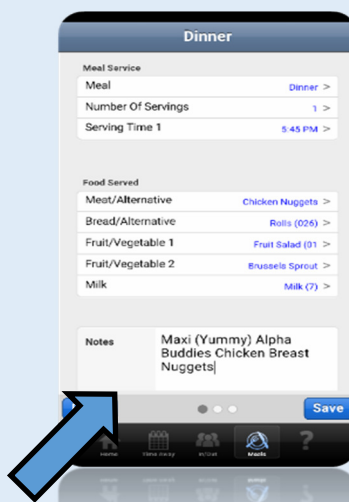
PROVIDERS CLAIMING ON SCANNABLE FORMS: If you will be claiming this type of chicken nuggets, please ensure to write “**Maxi Yummy Alpha Buddies Chicken Breast Nuggets**” on your menu form or the back of the Claim Information Form (CIF).

PROVIDERS CLAIMING ONLINE: If you will be claiming this type of chicken nuggets, please ensure to write “**Maxi (Yummy) Alpha Buddies Chicken Breast Nuggets**” on the **comments** or **notes** box, located under the record meals section.

On Computer Program



On Cellphone/Table Devices



Harvest of the Month: Corn



Fresh California grown corn is in peak season during the summer. Frozen and canned corn varieties are available year-around. Corn is a good source of Thiamin and Folate. The amount of fruits and vegetables you need depends on your gender, age, and physical activity level. One of the best ways to encourage children to eat fruits and vegetables is to join them. Children learn a lot from watching adults. So, be a healthy role model for your daycare children by letting them see you eat fruits and vegetables too.

Healthy Serving Ideas:

- Add corn to your favorite salad recipes. You can use fresh, frozen or canned corn.
- Stuff corn and black beans inside a whole wheat pita bread for a nutritious and healthy sandwich.
- Sprinkle corn kernels on your Home made pizza for a new take on toppings.
- Add frozen or canned corn to your favorite casserole or soup.

(Source: <http://harvestofthemonth.cdph.ca.gov>)