



July 2024
Newsletter

Evergreen Child Care, Inc.
Child Nutrition Program

2024-2025 ENROLLMENT RENEWAL

As a reminder, the 2024-2025 annual enrollment renewal is coming soon! Please ensure to read our upcoming newsletter for further instructions.

ONLINE MANDATORY ANNUAL TRAINING

It's that time of the year again. The annual MANDATORY workshop is coming. This year's annual training will be online. Check next month's newsletter for more details.

ACTION REQUIRED FOR PROVIDERS CLAIMING THEIR OWN CHILDREN (DUE AUGUST 23, 2024)

This is a reminder that next month, providers currently claiming or wanting to start to claim their own/foster children or residential children will need to complete a Meal Benefit Form for us to determine if their own children/foster or residential children will qualify for 2024-2025, based on their household income.

Meal benefit forms are required for providers who:

- Want to claim/continue to claim their own children (biological/adopted) or residential children (children that live in the provider's residence).
- Want to claim their foster child(ren), who live in the provider's residence . Foster children require to have their own meal benefit form (one form per foster child).

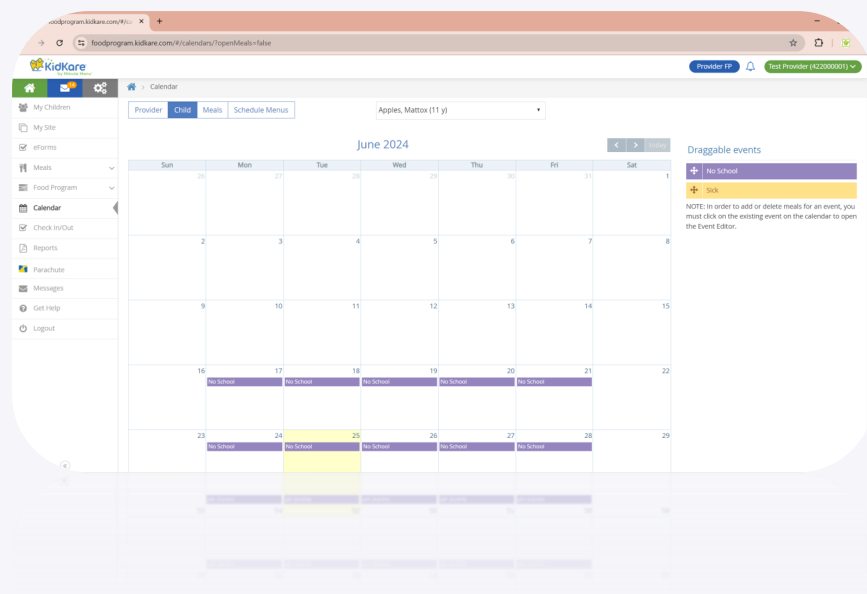
For those providers who fall in the categories listed above, the Meal Benefit Form needs to be updated in the month of August. The Meal Benefit Form is due by no later than **Friday, August 23, 2024.**

The Meal Benefit Form will be emailed to providers currently claiming children in the categories listed above.



URGENT REMINDER IF YOU HAVE SCHOOL AGE CHILDREN

With summer break here and school age children not attending school, please ensure to report the school out days on KidKare. In order to receive credit for school age children's AM Snack and Lunch meals, you need to log in the school out dates on the child's calendar before the current month ends. To do so click on **Calendar** on the side tool bar > On the top section, select the **Child** calendar > Then click on the drop down menu to select the **name of the child** you wish to access > Drag the **NO SCHOOL** box to the applicable dates in which the child did not attend school. If you make a mistake, simply click on the date and select delete



MEAL SERVICE TIMES AND EVERGREEN'S CALL IN POLICY

Please ensure to notify our agency in advance if you need to update your meal service times for the summer. Also, if you will be closed for vacation, taking the children on field trips & meals will not be served in the daycare facility, ensure to notify us in advance. Please be advised, failure to serve meals according to your scheduled meal service times and not informing us in advance if not claiming meals, may lead to serious deficiency.



Happy Birthday *Evergreen Providers!*

Nicole Austin

Rachel Beard

Faye Brim

Maria Caniz

Angela Conley

Anait Dagesian

Olivia Gonzalez

Ollie Mae Goosby

Maria Gutierrez

Angelica Gutierrez

Fidencia Jimenez

Anna Kashnanyan

Joyce Kim

Sun Ja Lee

Leslie Lopez

Naira Meliksetyan

Ayaz Nabyev

Viktor Pastukhov

Jazmin Ramirez

Ok Hee Ro

Nely Salazar

Saleena Twyman

Su Yoo

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW Washington, D.C. 20250-9410; or

fax: (833) 256-1665 or (202) 690-7442; or

email: Program.Intake@usda.gov



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